

# WYOMISSING AREA SCHOOL DISTRICT

## WYOMISSING, PENNSYLVANIA

Board of School Directors

### Committee of the Whole Meeting

June 14, 2010

By opening the Committee of the Whole meeting to the public the School Board is providing an opportunity for interested citizens to become acquainted with issues under discussion by the directors. The School Board will provide the opportunity for audience participation and discussion at the conclusion of the meeting. The Board of School Directors will continue to offer two opportunities for comment on the regular monthly public meeting agenda.

### AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Announcements**
5. **Recognition of Retirees**

Mary Pearsall  
Chris Orzechowski  
Gene Kiwak  
Craig Schwarz

6. **Superintendent's Report**

- A. World Language Presentation
- B. WREC Update
- C. Roof Project Update

7. **Finance and Facilities (Discussion of the following)**

A. Approve Budget Transfers in the amount of \$\_\_\_\_\_.

B. Approve year-end Budget Transfers for 2009-10

*Background information: The audit for the 2009-10 fiscal year will take place over the summer months into the fall. Preparation for the audit will require additional budget transfers to be made. This agenda item will defer and approve the Director of Business Affairs to authorize all of the necessary budgetary transfers required for the 2009-10 fiscal year that are needed after June 30, 2010.*

- C. Approve donation from the Wyomissing Area Education Foundation in the amount of \$1,500.15 to purchase a Tech Cart for the 6<sup>th</sup> grade at WREC.
- D. Approve BCIU Agreement rates for 2010-11 programs and services – Alternative Education: \$77/ hour, Emotional Support: \$160/hour. See attachments for Early Intervention and Special Education rates.  
*Background information: The Alternative Education rate of \$77 is a 3% increase from last year's rate of \$74.75. The Emotional Support rate is unchanged.*
- E. Approve Summer Tuition Contract Agreement with Opportunities School for one (1) elementary student, ID# 203955, in the amount of \$3,531.60.
- F. Approve YMCA Facilities Use Agreement for the 2010-11 school year for use of the pool for athletic practices and events at a cost of \$8,500.  
*Background information: This cost represents no increase from 2009-10.*
- G. Approve Student Accident insurance premium in the amount of \$6,875.  
*Background information: This is an increase of \$275 or 4.1% from last year. Coverage is through American Management Advisors, Inc.*
- H. Approve Caron Contract for 2010 in the amount of \$6,882.  
*Background information: This contract includes drug and alcohol prevention and intervention, student evaluations and SAP team consultations at a cost of \$6,882 per year for a full day service each week. Previously the District has only contracted for a half-day of service, however, the District SAP team recommends increasing time to a full day due to the addition of both of the elementary schools and the dramatic increase in referrals. The full day cost is not a budgeted item for 2010-11.*
- I. Approve Athletic Supplies bids as follows:  
*Note: Bids are scheduled to be opened on June 21, 2010.*
- J. Approve submission of Consolidated Application for Federal Programs.
- Title I Basic - \$220,275  
Title IIA - \$ 42,010
- K. Approve Kozloff Stoudt Professional Corporation, with Brian F. Boland, Esq., for legal representation as per the terms of the engagement letter as follows: There will be no retainer. Brian F. Boland, Pamela J. Cala and other shareholders of the firm will be billed at a rate of \$147 per hour. Associates will be billed at \$110 per hour and paralegals at \$91 per hour. These hourly rates are effective as of July 1, 2010, and will continue in effect through June 30, 2011.  
*Background information: The associate rate of \$110 per hour remains unchanged from 2009-10. The shareholder rate of \$147 is an increase of 1.3% from last year (\$145) and the paralegal rate of \$91 is a 1.1% increase from last year (\$90).*
- L. Approve Myers and Bell Insurance Agency, Inc. as Broker of Record for the 2010-11 school year.

M. Approve School District Depositories for 2010-11:

Fulton Bank  
PA School District Liquid Asset Fund  
PLGIT  
Wachovia Bank

N. Approve submission of PlanCon Part D, Project Accounting Based on Estimates, and PlanCon Part E, Design Development to PDE for the West Reading Elementary Center (see enclosure).

O. Approve \_\_\_\_\_ for Underwriter Services for the purpose of issuing debt for the renovation of the West Reading Elementary Center.

P. Approve \_\_\_\_\_ for Bond Counsel Services for the purpose of issuing debt for the renovation of the West Reading Elementary Center.

Q. Approve retro-commissioning proposal with NRG Controls, Inc. in the amount of \$69,600. This is for the JSHS Invensys Building Automation and Control System.

*Background Information: This is to be paid out of the G.O. Series 2009 money as previously discussed.*

R. Approve addendum for the Student Transportation Contract with Gross School Bus Service, Inc.  
*Background information: Gross School Bus Service is going through corporate restructuring and will be assigning the contract from Gross School Bus Service, Inc., to Keystone School Bus Services, Inc.*

## 8. Curriculum and Technology

## 9. Personnel and Policy

### A. RETIREMENTS/RESIGNATIONS/TERMINATIONS

1.) Professional Staff

- a. **Christine Orzechowski**, Secondary English Teacher at the JSHS, retirement effective June 17, 2010.

2.) Support Staff

- a. **Lisa Lamp**, part-time Food Service Worker at the JSHS, resignation effective May 25, 2010.  
b. **Diane Schaeffer**, full-time Administrative Assistant to the Superintendent, retirement effective August 6, 2010.

3.) Supplemental Staff

- a. **Danielle Moceri**, Dance Club Co-Advisor, resignation effective the end of the 2009-10 school year.  
b. **Brenda Phillips**, Intramural Supervisor, resignation effective the end of the 2009-10 school year.  
c. **Margaret Shomgard**, Spanish Club Co-Advisor and Dance Club Co-Advisor, resignations effective the end of the 2009-10 school year.  
d. **Louise Werthman-Mitchell**, Environmental Club Advisor, resignation effective the end of the 2009-10 school year.

- e. **Corinne Fecho Yanes**, Model UN Advisor, resignation effective the end of the 2009-10 school year.

## B. LEAVES

- 1.) Professional Staff
  - a. **Christopher Stanchek**, Secondary English Teacher at the JSHS, change in FMLA leave from April 28, 2010 for approximately 4-6 weeks to April 29 – June 4, 2010.
- 2.) Support Staff
  - a. **Linda Bentz**, full-time Attendance/Central Registration/Pentamation Secretary at the JSHS, FMLA leave effective June 28, 2010, for 12 weeks.
  - b. **Benito Diaz**, full-time Custodian at WHEC, FMLA leave June 17, 2010, until a date to be determined.
  - c. **Jeannette Endy**, part-time Cafeteria Monitor at WHEC, unpaid leave June 8-15, 2010.
  - d. **Julia Hoffman**, full-time Food Service Worker at the JSHS, change in FMLA leave from April 9, 2010 until a date to be determined to March 24, 2010 through the end of the school year.
  - e. **Lisa Lamp**, part-time Food Service Worker at the JSHS, unpaid leave May 10–21, 2010.

## C. APPOINTMENTS

- 1.) Professional Staff
  - a. **Carley E. Weis**, Secondary Math Teacher at the JSHS, B, Step 1, \$40,720, effective August 9, 2010, pending receipt of necessary documentation.  
*Background Information: Ms. Weis graduated Summa Cum Laude from Kutztown University in 2009 with a B.S. in Education, majoring in mathematics. Carley taught Algebra I as a Long Term Substitute Teacher at Twin Valley Middle School for the 2009-10 school year. Ms. Weis is replacing the vacancy created by the resignation of Corinne Fecho Yanes.*
  - b. **Jessica Lengle**, transfer from Learning Support Teacher at WHEC to Learning Support Teacher at WREC, effective the 2010-2011 school year.
- 2.) Professional Supplemental Staff
  - a. **Shauna Easteadt**, Instructor for the Summer Safari Program, \_\_\_\_ hrs./per day, \$32.00/hr., effective June 21, 2010.  
*Background Information: The Summer Safari Program runs the weeks of June 21, June 28, July 5 and July 12.*
  - b. \_\_\_\_\_, ESY Instructor, \_\_\_\_ hrs., \$32.00/hr., effective \_\_\_\_\_ to \_\_\_\_\_.
- 3.) Department Chairs for the 2010-11 school year at a stipend of \$1,750 as follows:
  - a. **Brian Ackerman**, Science
  - b. **Crisanne Bansner**, Mathematics
  - c. **Jennifer Bowe**, Art
  - d. **James Comerford**, English
  - e. **Maria Gernert**, World Languages
  - f. **Andrew Hoffert**, Special Education
  - g. **Melissa Kreps**, Guidance
  - h. **Sharon Luyben**, Music
  - i. **Jennifer Mangold**, Social Studies
  - j. **Curtis Minich**, Technology
  - k. **Matthew Babiarz**, Health & Physical Education

4.) Support Teachers for the 2010-11 school year:

| <u>Support Teacher</u>        | <u>Inductee</u> | <u>Assignment</u> | <u>Stipend</u> |
|-------------------------------|-----------------|-------------------|----------------|
| <b>Crisanne Bansner</b> (1/2) | Carley Weis     | Secondary Math    | \$250.00       |
| <b>Jennifer Wise</b> (1/2)    | Carley Weis     | Secondary Math    | \$250.00       |

5.) Professional Employee Status (pending receipt of final satisfactory rating):

- a. **Cathryn Barra**, Instrumental Music Teacher/Marching Band
- b. **Jodi Buffington**, Secondary Physical Education
- c. **Ryan Hassler**, Secondary Math
- d. **Robert Kucharczuk**, Elementary Art
- e. **Julie Linsey**, Secondary Science
- f. **Bridgette Rothermel**, Elementary Grade 6
- g. **Rachel Unger**, Secondary Learning Support

6.) Support Staff

- a. **Charles R. Hiestand III**, Information Technology Intern, \$10.00/hr., not to exceed 320 hours, effective June 21, 2010.
- b. **Carol Matz**, AESOP System Backup Coordinator, for the 2010-11 school year, effective August 30, 2010, at a stipend of \$5,000.  
*Background Information: There is no change in the stipend for the position from the 2009-10 school year.*

7.) Supplemental Staff

- a. **Nicholas Wojciechowski**, Substitute Weight Room Supervisor, \$10.78/hr., effective June 21, 2010.
- b. Supplemental Activity Advisor List for the 2010-11 school year.
- c. Supplemental Athletic List for Fall Sports for the 2010-11 school year.

D. CONFIDENTIAL & NON-AFSCME SUPPORT STAFF – Salary increases effective July 1, 2010.

E. POSITION GUIDE – Copy Services Coordinator (attached to agenda).

F. ADDITIONAL HOURS

1.) Support Staff (Hours required to comply with PDE mandated requirements.)

- a. **Sara Harvey**, full-time Special Education Instructional Aide at WHEC, Advanced Paras Effective Instruction at the BCIU on June 14, 2010, at her approved hourly rate, not to exceed a maximum of 1.75 hours.
- b. **Rupa Patel**, full-time Special Education Instructional Aide at WHEC, Advanced Paras Effective Instruction at the BCIU on June 14, 2010, at her approved hourly rate, not to exceed a maximum of 1.5 hours.
- c. **Kathy Schweitzer**, full-time Special Education Instructional Aide at WHEC, Advanced Paras Behavior Strategies at the BCIU on June 14, 2010, at her approved hourly rate, not to exceed a maximum of 1.5 hours.

G. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST (attached to agenda)

H. ADDITIONS/DELETIONS TO THE DISTRICT VOLUNTEER LIST (attached to agenda)

I. POLICIES

1.) Second reading of the following policy:

a. 702.1 Naming Rights

**10. Program**

A. FIELD TRIP REQUEST - Senior High “Beast of the East Wrestling Tournament” at University of Delaware in Newark, Delaware, on December 18-19, 2010.

**11. Old Business**

**12. New Business**

*Public Comment*

**13. Adjournment**